

## **Retention Policy for the BSME Students**

**1. Retention Policy for 1<sup>st</sup> year:** A first year student who failed in CALC1 and/or CHEMENG in any given semester will be given an academic warning under the supervision of the program chair/coordinator in the following semester. A student can be placed under probation the following year once he/she has failed in CALC1 or CHEMENG twice. Should he/she failed again in the same subject during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college). The same sanctions apply for failing CALC2 (pre-requisite is CALC1) and/or EPHYSICS (pre-requisite is CHEMENG), and EEORIENT.

**2. Retention Policy for 2<sup>nd</sup> year:** A second year student who failed in DIFEQNS, THERMODYN1/2 and/or ADV MATH-ME in any given semester will be given an academic warning under the supervision of the program chair/coordinator in the following semester. A student will be placed under probation the following year once he/she has failed DIFEQNS, THERMODYN1/2 and/or ADV MATH-ME twice. Should he/she failed again in the same subjects during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college).

**3. Retention Policy for Upperclassmen:** A student in his/her 3<sup>rd</sup> and 4<sup>th</sup> year levels will be de-loaded a minimum of six (6) units, should he/she fail in any three (3) of his/her Professional Courses which include FLUIDM, COMAPPS-ME, COMBUSTENG, HEATTRANS, MACHELM/D, ME-MATLS/L, MELAB-1/2/3, FLUIMACH, REFRIGSYS, VIBRENGG, ACVENTSYS, CONTROLENG/L, MACHDESIGN1/2, POWERDESIGN/D. If the student failed the same Professional Courses for the third time, he/she shall be advised to shift to a Non-Board degree program of the School or degree program offered outside the School.