

## **Retention Policy for the BSEE Students**

**1. Retention Policy for 1<sup>st</sup> year:** A first year student who failed in CALC1 and/or CHEMENG in any given semester will be given an academic warning under the supervision of the program chair/coordinator in the following semester. A student can be placed under probation the following year once he/she has failed in CALC1 or CHEMENG twice. Should he/she failed again in the same subject during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college). The same sanctions apply for failing CALC2 (pre-requisite is CALC1) and/or EPHYSICS (pre-requisite is CHEMENG), and EEORIENT.

**2. Retention Policy for 2<sup>nd</sup> year:** A second year student who failed in DIFEQNS and/or EENGMATH in any given semester will be given an academic warning under the supervision of the program chair/coordinator in the following semester. A student will be placed under probation the following year once he/she has failed DIFEQNS and/or EENGMATH twice. Should he/she failed again in the same subjects during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college).

**3. Retention Policy for Upperclassmen:** A student in his/her 3<sup>rd</sup> and 4<sup>th</sup> year levels will be de-loaded a minimum of six (6) units, should he/she fail in any three (3) of his/her Professional Courses which include NUMETHODS, EELAW, ELPRAC, ECKTS1 lecture and laboratory, ECKTS2 lecture and laboratory, ELAPP lecture and laboratory, ELMAC1 lecture and laboratory, ELMAC2 lecture and laboratory, ELSYDES lecture and laboratory, POWERSYS lecture and laboratory PPEDESIGN, DISTRIBSYS, MGTENGPJ, RESMETH-EE, RESPROJ-EE, INCNTRL/L, FEDCONS, EESCOL, EE-OJT, and EE Elective 1 and 2. If the student failed the same Professional Courses for the third time, he/she shall be advised to shift to a Non-Board degree program of the School or degree program offered outside the School.