

### **C. School of Engineering and Architecture**

#### **D1. Aeronautical Engineering, Civil Engineering, Electronics Engineering, Electrical Engineering, and Mechanical Engineering**

1. A first year student who failed in CALC1 and/or CHEMENG in any given semester will be given an academic warning under the supervision of the program chair/coordinator in the following semester. A student can be placed under probation the following year once he/she has failed in CALC1 or CHEMENG twice. Should he/she failed again in the same subject during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college). Similarly, a first year student who failed in CALC2 and/or EPHYSICS will be given academic warning under the supervision of the program chair/coordinator the following semester. A student can be placed under probation the following year once he/she has failed in CALC2 or EPHYSICS twice. Should he/she failed again in the same subject during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college).
2. A second year student who failed in DIFEQNS in any given semester will be given an academic warning under the supervision of the program chair/coordinator in the following semester. A student will be placed under probation the following year once he/she has failed DIFEQNS twice. Should he/she failed again in the same subject during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college).

If a second year student fails DIFEQNS in any given semester and has been under probationary status during the previous semesters, he/she will be put under probation again in the following semester. Should he/she failed again in the same subject during the probationary period, the student will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college).

Similarly, a second year student who failed in ADVMATH-ME/ ADVENGMATH/EENGMATH in any given semester will be given an academic warning under the supervision of the program chair/coordinator in the following semester. A student will be placed under probation the following year once he/she has failed ADVMATH-ME/ ADVENGMATH /EENGMATH twice. Should he/she failed again in the same subject during the probationary period, he/she will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college).

If a second year student fails ADVMATH-ME/ADVENG MATH/EENGMATH in any given semester and has been under probationary status during the previous semesters, he/she will be put under probation in the following semester. Should he/she failed again in the same subject during the probationary period, the student will be advised to shift to a non-board degree program of the school (college) or degree program offered outside the school (college).

3. A student in his/her Third and Fourth Year levels will be de-loaded a minimum of six (6) units, should he/she fail in any three (3) of his/her Professional Courses.
4. A Third Year and Fourth Year student who failed the same Professional Courses for the third time shall be advised to shift to a Non-Board degree program of the School or degree program offered outside the School.
5. The General Engineering Department will have to provide review, tutorials and/or other academic support programs to assist the students who received academic warnings.
6. A student under probation will be assigned with an academic adviser to ensure the student's performance will improve following all academic interventions set by the department/program.
7. A student under probation for two or more times or a student who was de-loaded will be closely monitored by the previously assigned academic adviser to ensure the student's performance will improve following all academic interventions set by the department. In addition, the student should regularly meet the academic adviser every week for academic advising.
8. A student will be allowed to shift the following semester from Non-Board degree program to Board degree program if he/she passed all his/her courses stipulated on the Non-Board degree program curricula of the previous semester and accepted by the board degree program chairperson. In addition, the student should had incurred only a failing mark on at most one (1) General Engineering Mathematics or General Engineering Sciences courses.
9. A transferee from another school/university should be admitted under probationary status if the student has failing mark/s on any General Engineering Mathematics and General Engineering Sciences courses.
10. The probationary status of a student will be lifted once he/she

passed the course(s) which made him/her probationary.

## **D2. Architecture**

1. A First-Year student who failed in any two of the following courses: ARDESIGN1, AGRAPHICS1, AVISTECH1, ARHISTORY1, ARORDES, ARTHEORY1 and SOLIDMEN in his/her first semester and similarly, ARDESIGN2, AGRAPHICS2, AVISTECH2, AINTERIORS, ARTHEORY2 and DIFFINTCALC in his/her second semester will be given an academic warning under the supervision of the Program Chair. The Architecture Department will have to provide review, tutorials and / or other academic support programs to assist the student. In case he/she failed again in any of these courses on his/her 2nd year, he/she will be de-loaded with a minimum of 3 units depending on the Program Chair's advice. Should the student failed again in any of these courses on his/her 3<sup>rd</sup> year, he/she will be advised to shift to a non-board degree in the University.
2. A Second-Year student who failed in any two of the following courses: ARDESIGN3, AVISTECH3, BILDTECH1, BILDUTIL1, ARHISTORY2 and ENVISCI in his 3rd semester and similarly, ARDESIGN4, BILDTECH2, ARHISTORY3, TROPICDES, SURVEYING and STATICS-AR in his/her 4th semester will be given an academic warning under the supervision of the Program Chair. The Architecture Department will have to provide review, tutorials and / or other academic support programs to assist the student. In case he/she failed again in any of these courses for the 2nd time, he/she will be de-loaded with a minimum of 3 units depending on the Program Chair's advice. Should the student failed again in any of these courses on his/her 3rd time, he/she will be advised to shift to a non-board degree in the University.
3. An Architecture Student who is in his / her 2nd year standing and before his / her entry to 3rd year level must take up an Assessment Exam (AE). The student must have already passed ARDESIGN4, BILDTECH2, ARHISTORY3, TROPICDES, STATICS-AR, SURVEYING and other professional courses until 2nd year level in order to qualify. If the student failed, he / she will be allowed to retake the exam. If the same student failed again on the retake, he / she will be advised for a de-loading of 6 units in the 3rd year, 1st semester. Likewise, the same student will be assigned an academic adviser to ensure the student's performance will improve prior to his / her graduation.

Furthermore, an Architecture student who is in his / her 4th year standing and before his / her entry to 5th year level must take up an Architecture Comprehensive Exam (ACE). The student should have already passed COMPRE, ARDESIGN8, RESMETHAR, ARPLAN3, BILDTECH5, HOUSE, ARSTRUCTS and other professional courses until 4th year level to be qualified to take up the exams. If the student failed, he / she will be allowed to retake the exam. If the same student failed again on the retake, he / she will be advised for a de-loading of 6 units in the 5th year, 1st semester to allow the student to focus on the courses enrolled. Shall the same student do not fail any of the courses enrolled in the 5th

year, 1st semester, he / she will be recommended to overload the remaining 6 units on the 5th year, 2nd semester (on top of the 11 units) to ensure graduation on time. Likewise, the same student will be assigned an academic adviser to ensure the student's performance will improve prior to his / her graduation.

### **D3. Computer Engineering and Industrial Engineering**

1. A first year student who failed in CALC1 and CHEMENG in any given semester shall be given academic warning under the supervision of the program chair/coordinator in the following semester. Similarly, a first year student who failed in the following courses: CALC2 and EPHYSICS in his/her succeeding semester shall be given academic warning in the following semester. Should he/she fail his/her CALC1, CHEMENG, CALC2, or EPHYSICS on his/her 2<sup>nd</sup> year, he/she will be put under academic probation. Should he/she fail the said courses for second time during his/her probationary period, he/she will be advised to shift to a degree program offered outside the school.
2. A student in his/her Third and Fourth Year levels will be de-loaded a minimum of six (6) units, should he/she fail in any three (3) of his/her Professional Courses.
3. A Third Year and Fourth Year student who failed the same Professional Courses for the third time shall be advised to shift to a degree program offered outside the School.
4. The General Engineering Department will have to provide review, tutorials and/or other academic support programs to assist the students who received academic warnings.
5. A student under probation will be assigned with an academic adviser to ensure the student's performance will improve following all academic interventions set by the department/program.
6. A student under probation for two or more times or a student who was de-loaded will be closely monitored by the previously assigned academic adviser to ensure the student's performance will improve following all academic interventions set by the department. In addition, the student should regularly meet the academic adviser every week for academic advising.
7. A transferee from another school/university should be admitted under probationary status if the student has failing mark/s on any General Engineering Mathematics and General Engineering Sciences courses.
8. The probationary status of a student will be lifted once he/she passed the course(s) which made him/her probationary.